



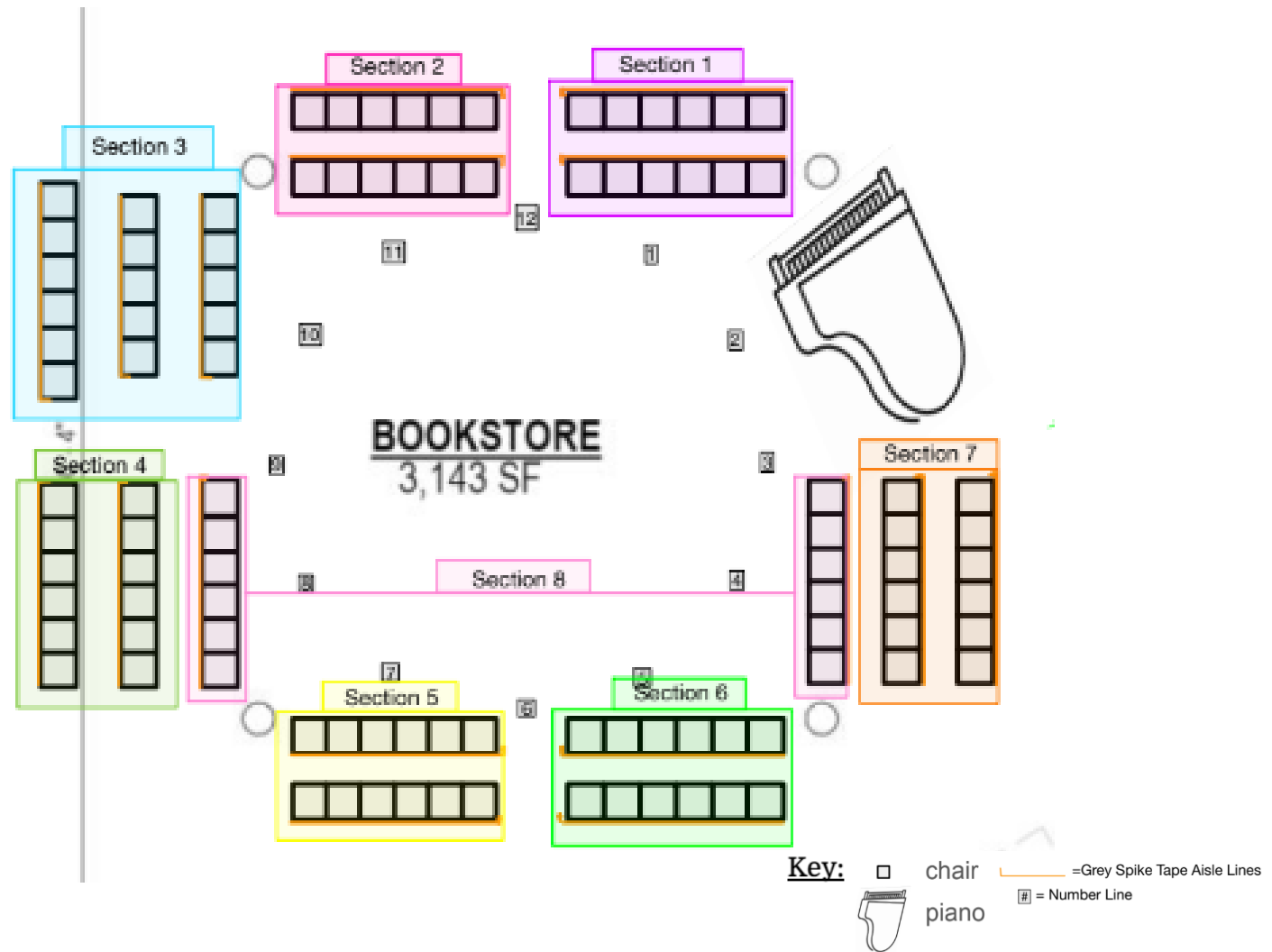
Little Women Location Jobs

ENM, v.1
2.10.2024

Who	Load-In		Pre-Show	Post Show
Hannah Kate Hawver	Team Tape			
Emily Mallendick	Team Tape	Set Props	Set Props	Strike Props
Mia Teboe	Lead Team Sound		Lead Team Sound	Lead Team Sound
Amanda Bishop	Clear Playing Space		Clear Playing Space	Restore HHB
Brian Cheung	Clear Playing Space		Set Chairs Section 1	Strike Chair Section 1
Chloe Lezotte	Clear Playing Space		Clear Playing Space	Restore HHB
Dan Klimko	Clear Playing Space		Set Chairs Section 2	Strike Chair Section 2
Declan Smith	Sweep Green Room		Sweep Green Room	Maintain Green Room
Eliza Levy	Clear Playing Space		Maintain Green Room	Maintain Green Room
Gracie Parker	Clear Playing Space		Clear Playing Space	Restore HHB
Hannah Ervin	Clear Playing Space		Set Chairs Section 3	Strike Chair Section 3
Jett Blackorby	Clear Playing Space		Clear Playing Space	Restore HHB
Kassi McMillan	Clear Playing Space		Set Chairs Section 4	Strike Chair Section 4
Lucy Acuna	Team Tape		Set Chairs Section 5	Strike Chair Section 5
Maddie Mosley	Clear Playing Space		Clear Playing Space	Restore HHB
Makayla Shipe	Clear Playing Space		Clear Playing Space	Restore HHB
Matthew Danforth	Clear Playing Space		Clear Playing Space	Restore HHB
Nathaniel Jones	Team Sound		Team Sound	Team Sound
Peyton Kern	Team Tape		Set Chairs Section 6	Strike Chair Section 6
Ry Dever	Sweep Stage	Clear Playing Space	Sweep Stage	Sweep Stage
Stan Przedlacki	Clear Playing Space		Set Chairs Section 7	Strike Chair Section 7
Sydney Short	Clear Playing Space		Clear Playing Space	Restore HHB
Tomi Newman	Team Sound		Set Chairs Section 8	Strike Chair Section 8

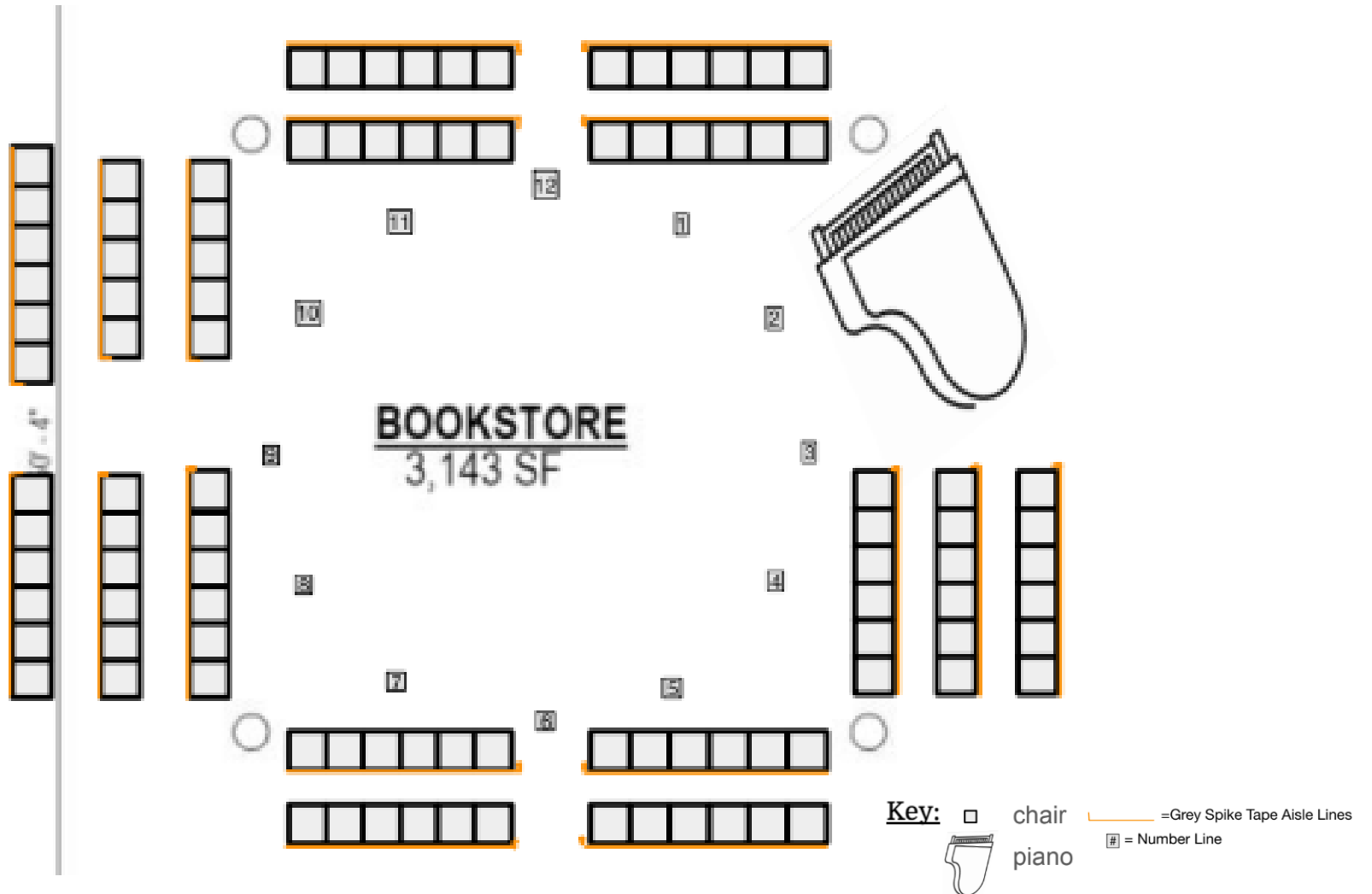


Location Chair Section Key





Location Tape Map





Team Tape: Led by Stage Management, two teams of two (1 SM and 1 Performer) will tape out the aisle lines and number line for the playing space.

Team Sound: Led by Sound Designer Mia, team sound will assist Mia in setting up the sound console/ speakers (Load-in). If on Team Sound for pre and/or post show, please follow Mia's instructions on how to set up/ strike accordingly.

Clear Playing Space: In order to have a playing space we will need to move assorted furnishings (bookcases, sofas, etc.) as well as rugs around HHB. Please be mindful of these items when moving them and work as a team if moving something heavy or awkward. Exact details on what is getting moved will be discovered once loading in.

Sweeping: Both the Store Floor and Green Room should be swept daily for both safety and to maintain the location.

Maintain Green Room: Please make sure there are no food items, wrappers, or trash left in this space. Clothing items should be stored on racks and not on piles on the ground. Once our chair rental arrives each performer will have a chair of their own in the space. Please ensure these chairs are neat and not blocking any exits. *Though maintaining the green room has been delegated, it is a full group effort. Please pick up after yourself!!*

Set Chairs: During performance week, we will have rented chairs. Once the playing space is cleared and swept, please set up your assigned section mirroring the Ground Plan. Select sections may be utilizing sofas from HHB in place of the rented chairs. More info to come when chairs have arrived. *Until Chairs have arrived, please aid in clearing space.*

Strike Chairs: Each night please stack the chairs of your assigned section and ensure the rack/stack(s) have been placed in our storage location.

Restore Household Books (HHB): Once the Chairs have been stacked and put away, please restore HHB to how we found it. We have been approved to leave spike tape and taped cables in place during store hours, please do not remove these unless instructed to by a member of Stage Management or our Sound Designer Mia.

*****If you have completed your tasks or are waiting to be able to do yours, please offer a hand to those working***